

Rental Property Inspection form

Property Address

In order to view a rental property, this Rental Property Inspection Form must be completed in full. After viewing the property/s, should you not proceed with a formal tenancy application and you do not wish **Quirk Real Estate** to hold your details on file in order to view other properties, you may request return of the Rental Property Inspection form. **Quirk Real Estate** will hold completed forms for a period of one (1) month only. At the expiry of one (1) month, they are destroyed.

Your Name

Surname

Given name/s

Sex

Male Female

Date of birth

Day Month Year

Identification (copy of at least 1 document must be provided)

Drivers licence Number State

Passport Number Exp. date

Healthcare card Number Exp. date

Contact details

Office hours Area code

Mobile/after hours

Email

Current address

Pets?

yes no

If yes, please specify breed/type and how many:

Availability to inspect

NOTE: If the property/s you wish to view is currently subject to a lease, the tenant must be provided with at least 24 hours notice in accordance with the *Residential Tenancies Act*. Please list your availability or preferred time to view the property/s below.

DAY OR DATE

DAY OR DATE

am / pm

TIME

am / pm

TIME

Other details

If you would like **Quirk Real Estate** to retain this form, please provide other details which may assist us in advising you of other rental properties:

Price range Number of occupants adults children

Bedrooms Bathrooms Garage / car accomodation

Preferred area/location Date required by

Privacy Collection Notice

If you are an individual providing your personal information or your sensitive information to enable this Inspection form to be completed by doing so you consent to Quirk Real Estate requesting the information and attending to the Inspection form, collecting, holding, using and disclosing it for the primary purposes and the secondary purposes set out below. Primary purposes are: in relation to and in connection with verifying your identity and in doing so Quirk Real Estate may disclose the information to the landlord and those persons or entities named on the Inspection form and to third parties reasonably considered by Quirk Real Estate as relevant to the execution of the Inspection form. The secondary purposes are: direct marketing, telemarketing or both; advising you of the properties Quirk Real Estate may have for sale or lease and which Quirk Real Estate considers may be of interest to you; complying with the law. Quirk Real Estate will hold you personal information and sensitive information in hard copy or in electronic form; or both. Quirk Real Estate can be contacted between 9:00am and 5:00pm Monday to Friday (excluding public holidays) to provide access to you to update or seek correction of you personal information and sensitive information or to advise that you have withdrawn your consent to the use of you personal information, sensitive information, or both for the primary or secondary purposes or both of them. Quirk Real Estate contact details are provided on this form. If you consider that Quirk Real Estate has breached the Australian Privacy Principles you may complain to it by letter, fax or email. Quirk Real Estate will promptly consider you complaint and attempt to resolve it with you in a timely manner. If your complaint cannot be resolved, you may refer it to the Office of the Australian Information Commissioner GPO Box 5218, Sydney NSW 2001 or enquiries@oaic.gov.au. Quirk Real Estate is unlikely to disclose your personal information or sensitive information (if any) to overseas recipients. A copy of our full Privacy Policy is available on our website or a hard copy is available upon request. The main consequences for you if all or part of your personal information or sensitive information (if any) is not provided is that you may not be able to view the property/s requested. In signing this Rental Property Inspection form you acknowledge that you have read and understood this Privacy Collection Notice.

Contacting us

You may contact us by mail, email or telephone as follows:

66 queen street, warragul

p. 5623 6062

f. 5622 3100

e. info@qre.com.au

Client signature

Date

Client printed name